MASBO 2017 FALL CONFERENCE

Calculation of Teacher Units

Friday, September 15, 2017



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Mississippi Department of Education

VISION

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens

MISSION

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community



State Board of Education Goals FIVE-YEAR STRATEGIC PLAN FOR 2016-2020

- 1. All Students Proficient and Showing Growth in All Assessed Areas
- Every Student Graduates from High School and is Ready for College and Career
- 3. Every Child Has Access to a High-Quality Early Childhood Program
- 4. Every School Has Effective Teachers and Leaders
- 5. Every Community Effectively Uses a World-Class Data System to Improve Student Outcomes
- 6. Every School and District is Rated "C" or Higher



CTE Teacher Units – Approved Programs

- The CTE Slot Usage Report identifies the total number of CTE approved programs offered at the school.
- MSIS Menu Path: Reports>CTE Data>Slot Usage Report
- The total number of approved programs are expressed as a percentage. {1 approved program = 1 full-time teacher slot (100%)}
- The report identifies active teachers and percentages of time taught in each slot. {1 full-time teacher slot (100%) = 1 CTE teacher unit (1.00).
- NOTE: {1 full-time teacher slot (100%) = 50% CTE MAEP <u>or</u> .5 teacher unit.}

CTE Teacher Units – Slot Usage Example

- A district has 24 Approved Programs (24 Total Teaching Slots).
- In FY17, only 14 full-time positions (1400%) and one half-time position (50%) are filled.
- The district slot usage percentage is <u>1450%</u>, the equivalent of <u>14.50 Actual CTE Teacher Units</u>.
- The district should have <u>7.25 Actual CTE MAEP Teacher</u>
 <u>Units</u>, if the Personnel MAEP Report for CTE is accurate.



- <u>CTE Teacher Units</u> are calculated and funded in MSIS through the <u>CTE Teacher Budget Report</u>.
- MSIS Menu Path: Reports>CTE Data>Teacher Budget Report
- MSIS data-entry screen is granted to CTE Director/Contact Person only to input actual data for the accurate calculation of CTE Salary Reimbursements for every Actual CTE teaching slot/teaching unit.
- A <u>valid teaching license</u>, <u>years of teaching experience</u>, <u>and</u>
 <u>percentage of time taught</u> are major requirements for MSIS to
 calculate CTE salary reimbursement for each CTE teacher.



- CTE MAEP Teacher Units are calculated and funded in MSIS through the Personnel MAEP Report for CTE.
- MSIS Menu Path: MSIS Menu Path: Reports>Personnel Data>MAEP>TU Edit>District>Click Cancel (selects ALL schools)>Program Type>CTE> Click Green Traffic Light
- Several variables go into the CTE MAEP calculations.
- The <u>CTE Teacher Unit (TU) Edit Checklist</u> should be used to troubleshoot error messages on the Personnel MAEP report.
- Print, review, and correct the Personnel CTE MAEP Report in October after Month 1 data is captured.

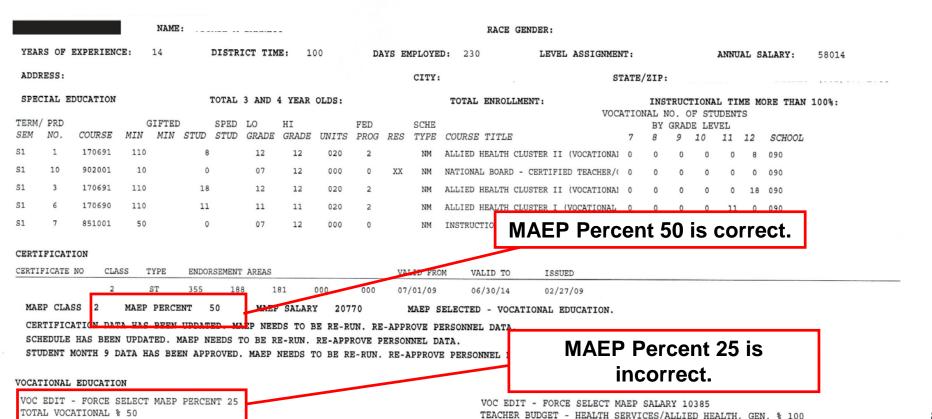
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MSIS

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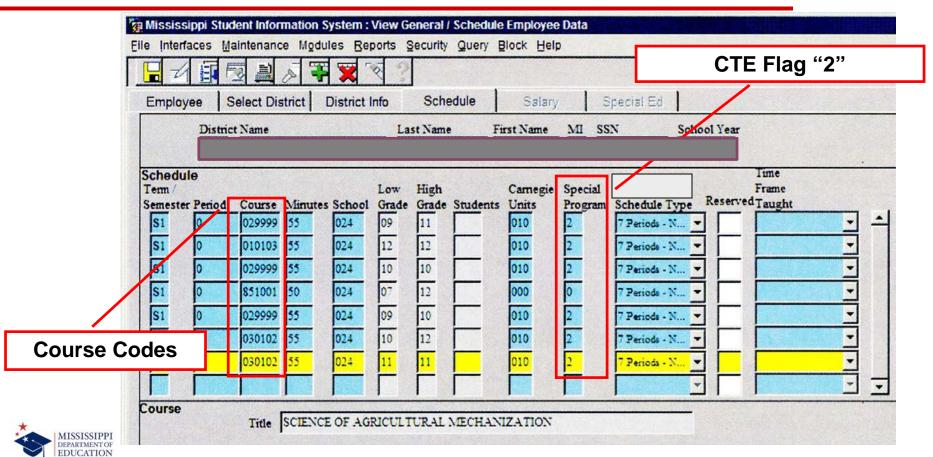
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Full-Time CTE Teacher



- For an accurate CTE MAEP Personnel Report, the <u>CTE Teacher's</u>
 <u>General Schedule</u> must be entered correctly.
- MSIS Menu Path: Modules>Personnel>View General Schedule
- <u>CRITICAL:</u> In order for MAEP to be calculated on ALL CTE Instructors, the Special Program Indicator (CTE is "2") <u>must be entered</u> on the Teacher's schedule for each CTE course taught.
- Failure to do so will result in <u>NO Personnel MAEP Report or</u>
 <u>Funding</u> generating for that CTE teacher.





Ensuring a bright future for every child

CTE Instructors	Special Program Indicator	Percentage of Time Taught	MAEP Teacher Units	MAEP Salary
CTE Instructor (CTE)	2	100%	0.50	\$20,770.00
CTE Instructor (CTE)	2	100%	0.50	\$20,770.00
CTE Instructor (CTE)	2	100%	0.50	\$20,770.00
CTE Instructor (CTE)	2	50%	0.25	\$10,385.00
CTE Instructor (CTE)	2	84%	0.42	\$17,447.00
CTE Instructor (CTE)	2	66%	0.33	\$13,708.00
		Total: 500%		
		Total CTE Units: 5.00		
**TOTAL MAEP TEACHER UNITS and SALARY			2.50	\$ 103,850.00



EXAMPLE ONLY



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